

**Minutes of the Cedar River Watershed District
Ruby Rupner Center – Hormel Nature Center
Wednesday, January 19, 2011**

Managers Present: Dan Regner Al Layman
 Mike Jones Jim Gebhardt
 Harlen Peck Richard Fuller

Others Present: Bev Nordby, Administrator
 Jeanne Crump, Mower SWCD
 Justin Hanson, Mower SWCD
 Matt Benda, Peterson, Savelkoul & Benda, LTD
 Tim Ruzek, Outreach Coordinator
 Dave Livingston, Dodge SWCD
 Matt Peterson, Austin Daily Herald

Members of Public Present: 16 members of the public were present

President Harlen Peck called the board meeting to order.

Election of Officers

Bev Nordby opened the floor for nomination of officers.

Peck nominated Jones for President. Nordby called two additional times for nominations.

Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Regner nominated Layman for Vice President. Jones called two additional times for nominations. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Peck nominated Fuller for Secretary. Jones called two additional times for nominations. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Jones nominated Peck for Treasurer. Jones called two additional times for nominations. Regner seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

2011 Officers:

Mike Jones, President
Al Layman, Vice President
Harlen Peck, Treasurer
Richard Fuller, Secretary

Agenda

Gebhardt made a motion to approve the agenda. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Public Input

Jones opened the floor up for public input.

- Jim Hurm, Austin City Administrator, presented a letter to the board regarding the rules and requesting a 60 day delay on submission.
- Jon Erichson, Austin City Engineer, made a request to the board that they hold off on submitting the rules to BWSR until things are clarified for the North Main Project in Austin.
- Jon Erichson expressed his concerns on the snow storage sites and requested that the board reexamine the rule.
- Ron Frank, Mower Co. Farm Bureau, expressed his concerns on the drainage portion of the rules along with ditch repairs.
- Marian Clennon, Austin Resident, commented on the rules and stated that she believes the rules are ready to submit to BWSR.
- Dave Livingston, Dodge SWCD, stated his concerns with the Rules and with Barr Engineering.
- Sandy Forstner, Austin Chamber of Commerce, informed the board that they agree with Jon Erichson and think that the submission of rules should be postponed and that the CRWD should work with the City of Austin on this issue.
- Matt Benda explained that there is a 60 day comment period after the rules have been submitted to BWSR. There will also be another public meeting. He answered concerns on the North Main Project.
- Charlie Peterson, Red Rock Twp. Planning & Zoning, talked about the fees for the Rules.
- Mike Ankeny, Business owner and Mower Co. Commissioner, agrees that the submission of the Rules should be tabled. Nordby read a letter submitted by Tim Gabrielson, Chair of Mower County Board of Commissioners.
- Mike Merten, Corn & Soybean Association, introduced Joel Nelson and both expressed their concerns with the Rules. They would like to be place on the mailing list to receive the update information on the Rules.

Jones thanked everyone for their input.

Action Items

Legal Paper

The board discussed the designation of a legal paper. Peck made a motion to designate the Austin Daily Herald as the District's Legal Paper. Regner seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Secretary's Report

Gebhardt presented the minutes from the December 15, 2010 Workshop. Jones made a motion to approve the workshop minutes. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Gebhardt presented the minutes from the December 15, 2010 board meeting. Peck made a motion to approve the minutes. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Treasurer's Report

Jones reviewed the Treasurer's report for January. Peck made a motion to approve the treasurer's report. Gebhardt seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Jones reviewed the payables with the board. Layman made a motion to approve the payables for January. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Peck made a motion to designate US Bank as the District Bank of depository for checking and 1st State Bank of LeRoy for Savings. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

The board discussed the bid from Larson Allen to complete the 2010 Audit. Jones made a motion to accept the bid of Larson Allen for \$2,450 to complete the 2010 audit. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Set Monthly Meeting Location and Time

The board agreed to keep the same location and time for the monthly board meetings.

Rules

Discussion was held on the Rules. Benda went through the changes that were made at the workshop on the 12th. Gebhardt talked about the Rules Committee and recommended that the Rules get submitted to BWSR. The rest of the board comments on the Rules. Benda states that the Rules need to be in place before the District can move forward. Jones made a motion to delay submitting the Rules to get things resolved with the City of Austin. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Discussion was held on setting a time period for submitting the Rules. Gebhardt made a motion to submit the Rules to BWSR after the March board meeting. The Rules will then be brought back to the June board meeting after BWSR has their 60 day review period. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

City of Austin Flood Reduction Project

Jones requested that Jon Erichson make a presentation on the North Main project at the February board meeting. It was suggested to have BARR Engineering look over the project information and to make recommendations of further modeling. This will be at a cost of around \$1000.

Gebhardt made a motion to have BARR review the project information. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

BARR Engineering

Nordby and Hanson made a request to have BARR help with setting up the mitigation program. They will do the traveling to BARR to help reduce the cost. The cost will not exceed \$3000. Peck made a motion to hire BARR to help with the setup of the mitigation program at a cost not to exceed \$3000. Gebhardt seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Contract with SWCD for 2011 & 2012

Jones talked with the board about the 2011/2012 Administrative Services contract with the Mower SWCD. The contract is for \$65,000 for administrative services with an additional charge for the following services:

- *Technical Services for monitoring in the field
- *Technical Services for implementation of rules – permitting
- *Technical Services on projects that have staff time built into the funding source.
- *Technical Services on the Culvert Inventory for the Existing Conditions Model

For the services listed above, charges will be as follows:

Administrator:	\$55.00 an hour
Project Manager	\$45.00 an hour
Watershed Tech	\$35.00 an hour
District Tech	\$35.00 an hour
Admin Staff	\$40.00 an hour

*These services will be billed to the District by the SWCD at the rate of pay of the SWCD Staff that is working on the program/project.

Jones made a motion to approve the 2011/2012 Administrative Services contract with the Mower SWCD. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Fuller

Opposed: Regner

Abstained: Gebhardt

Discussion and Updates

2010 Annual Report and 2011 Annual Plan

Staff will work with Tim Ruzek on a draft 2010 Annual Report for February.

Nordby asked the board what they want to see for the 2011 Annual Plan. The board suggested that a draft be drawn up for them to discuss at a workshop before the February board meeting.

Developing a Policy Handbook

Discussion on the Policy Handbook was tabled.

Manager's Reports

President's Report

Nothing more to report.

Other Manager's Report

Layman informed the board of the Eagle Bluff River Clean up event. The board discussed that if staff want to attend, CRWD will pay for it.

Outreach

Ruzek updated the board on his current public outreach.

Peck made a motion to adjourn the board meeting. Regner seconded the motion.

Affirmative: Layman, Jones, Peck, Regner, Gebhardt, Fuller

Opposed: None

Next meeting will be Wednesday, February 17th, 2011.

Submitted by,

Richard Fuller, Secretary, jkc