

**Minutes of the Cedar River Watershed District
Ruby Rupner Center – Hormel Nature Center
Wednesday, February 15, 2012**

Managers Present: Al Layman Mike Jones
 Jim Gebhardt Harlen Peck
 Mike Merten Kevin Kiser

Others Present: Bev Nordby, Administrator
 Jeanne Crump, Mower SWCD
 Justin Hanson, Mower SWCD
 Matt Taylor, Mower SWCD
 Cody Fox, Mower SWCD
 Tim Ruzek, Outreach Coordinator
 Dave Livingston, Dodge SWCD

Members of Public Present: Dan Regner, Marian Clennon, Charlie Peterson, Tom Oots, Sara Sayles

Chairman Al Layman called the board meeting to order.

Agenda

Jones made a motion to approve the agenda. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Public Input

No Public Input.

Action Items

Secretary's Report

Kiser presented the minutes from the January 18, 2012 board meeting. A change was made in the Election of Officers/Treasurer item. The Affirmative should include Gebhardt and not Jones and the Abstained should be Jones and not Gebhardt. Peck made a motion to approve the minutes with the above change. Layman seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Treasurer's Report

Jones reviewed the Treasurer's report for January. Gebhardt made a motion to approve the treasurer's report. Merten seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

The board requested that a monthly Balance Sheet be part of the board packet.

Jones reviewed the payables with the board. Peck made a motion to approve the payables for February. Kiser seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Designate Fund Balance

There is currently \$71,000 of the fund balance designated for future projects. The CRWD had an increase of the fund balance in 2011 of \$58,925. The board discussed how much more, if any, of the fund balance to designate. Layman made a motion to designate \$50,000 for capital improvement projects along with the current \$71,000 for future projects. Merten seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Work Plan

Nordby gave a summary of the CRWD's current projects. The board suggested changes to be made in the 2012-2013 Plan of Work. Nordby will make changes and bring the Plan back for the March meeting. The board discussed possibly having another workshop in June.

Stalk Nitrate Program

Cody Fox talked with the board about the Stalk Nitrate Program. He explained that it would include a cost of \$5,000 per year for 2 years. Merten made a motion to approve the Stalk Nitrate Program at \$5,000 per year for 2 years. Jones seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Copier

The SWCD will be selling their copy machine that is also used by the CRWD. Nordby explained the costs to the board if they would like to purchase the machine. The cost of the 2010 Savin Copier is \$2500 and the maintenance agreement (which includes toner) would be \$.008 for B & W copies and \$.07 for Color copies. Jones made a motion to approve the purchase of the 2010 Savin Copier from the Mower SWCD and to assume the maintenance agreement. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Discussion and Updates

2011 Annual Report

Nordby informed the board of the partners and agencies that received the 2011 Annual Report. The board discussed presenting the report to each of the counties at their board meetings and which member would attend what meeting.

2011 Monitoring Results

Matt Taylor gave a presentation on the results of his 2011 Monitoring. Discussion was held on the 2011 Monitoring Report that was sent out.

Update on Clean Water Funds

Justin Hanson gave an update on the CWF water retention sites in the Dobbins Creek area. Cody Fox gave an update on the CWF water and sediment control basin sites.

Legislative Day at the Capitol

Nordby informed the board of the upcoming Legislative Day at the Capitol on March 8th.

Outreach

Tim Ruzek updated the board on what he has been working on for outreach.

Contractors Meeting

Nordby informed the board of the Contractors Meeting being coordinated by Justin Hanson that will be held on March 1st. Matt Taylor will give a presentation on the CRWD Rules.

Manager's Reports

President's Report

Nothing more to report.

Other Manager's Report

Jones suggested to Ruzek that maybe the Boy/Eagle Scouts would be interested in the Adopt-A-River program.

Jones made a motion to adjourn the board meeting. Peck seconded the motion.

Affirmative: Layman, Jones, Peck, Gebhardt, Merten, Kiser

Opposed: None

Next meeting will be Wednesday, March 21, 2012.

Submitted by,

Kevin Kiser, Secretary, jkc